

TOWN OF LAC DU FLAMBEAU

PUBLIC HEARING CONDITIONAL USE PERMIT

DATE: _____ COMPUTER NUMBER: _____

OWNER'S NAME: (print) _____

MAILING ADDRESS: _____

CITY, STATE, ZIP: _____

PHONE: _____ EMAIL _____

AGENT NAME : (print) _____

MAILING ADDRESS: _____

CITY, STATE, ZIP: _____

PHONE _____ EMAIL _____

SITE ADDRESS: _____

DIRECTIONS: _____

LEGAL DESCRIPTION _____ 1/4 _____ 1/4, GOVT. LOT _____, LOT _____, SEC _____, TOWN _____ N, RANGE _____ E

ZONING DISTRICT: _____ PROPOSED USE: _____ PARCEL # _____

PRESENT USE AND IMPROVEMENTS ON PROPERTY: _____

A PUBLIC HEARING CONDITIONAL USE PERMIT IS REQUESTED AS AUTHORIZED BY ARTICLE _____,

SECTION _____ FOR: _____

ATTACH ZONING PERMIT AND COPY OF SPECIFIC BUILDING PLANS

(Owner's signature)

(Agent signature)

BY SIGNING THIS APPLICATION, I AM GRANTING PERMISSION TO THE ZONING ADMINISTRATOR AND ZONING COMMITTEE TO ENTER MY PROPERTY AT ANY REASONABLE TIME FOR THE PURPOSE OF INSPECTION TO ASSURE COMPLIANCE WITH THE ZONING LAWS RELATIVE TO THE ISSUANCE OF THIS PERMIT.

*****FOR OFFICE USE ONLY*****

PERMIT FEE: \$250.00 _____ DENIED PERMIT # _____

DATE: _____

(Zoning Administrator)

NOTES: _____

A PUBLIC HEARING CONDITIONAL USE PERMIT, AS PERMITTED AND ISSUED IN THIS ORDINANCE, SHALL EXPIRE ONE (1) YEAR FROM THE DATE OF ISSUANCE, IF IT HAS NOT BEEN INSTITUTED OR CONSTRUCTION BEGUN. THERE SHALL BE NO ADDITIONAL CONSTRUCTION EXCEPT AS AUTHORIZED BY THIS PERMIT OR OTHER APPROVED TOWN PERMITS.

OTHER COUNTY (715-479-3620) AND/OR STATE PERMITS MAY BE REQUIRED

PROCEDURES FOR PUBLIC HEARING

Applicant must submit the following to the Town Clerk or the Deputy Town Clerk:

- The completed Public Hearing Conditional Use, Appeal, Variance, Rezoning or Subdivision form.
- A copy of the denied Zoning Permit, if applicable.
- The fee of \$250.00.
- Identification of all property owners within 300 feet of all property lines of the parcel as listed in the most current Real Estate Assessment Roll for the Town of Lac du Flambeau.
- Any additional information requested by the Zoning Department applicable to the request.

Notification instructions:

- At least 15 days prior to the public hearing, the applicant must notify by Certified Mail, Return Receipt requested:
 - (a) all the property owners as identified within 300 feet of all property lines
 - (b) Tribal Council, c/o Tribal Chairman, PO Box 67, Lac du Flambeau, WI 54538
- Notification shall include:
 - (a) property owners name
 - (b) applicant/agent/appellant/petitioner
 - (c) property address and adjoining waterway or roads
 - (d) legal description of property
 - (e) nature of request
 - (f) time, place and purpose of public hearing
- A copy of the Public Hearing Conditional Use, Variance, Rezoning or Subdivision application **and** a copy of the published notice for the public hearing will provide all of the above listed information required. Copies of these items, if made at the Town Office, cost \$.15 each.
- The applicant/agent must bring the “green” domestic return receipt requested cards proving notification has been made to the identified property owners and the Tribal Council.

Town Clerk or Deputy Clerk Responsibilities:

- Will publish a Class II notice (two insertions) of the public hearing a minimum of 30 days prior to the date of the hearing. **Note: A minimum of 30 days must elapse between the first publication of notice of the public hearing and the actual hearing date.**
- Will notify the following via First Class Mail:
 - (a) WDNR, 8770 Cty. Hwy. J, Woodruff, WI 54568
 - (b) Vilas County Zoning, 330 Court St., Eagle River, WI 54521
 - (c) Any group of property owners who have a designated agent on file with the Town Clerk. Said agent shall file name and address annually with the Town Clerk.

TOWN OF LAC DU FLAMBEAU
PO BOX 68, LAC DU FLAMBEAU, WI 54538
PHONE 588-3358, FAX 715-588-7923
ZONING EMAIL: ldfzoning@frontier.com

